**DUY TAN UNIVERSITY**

**[Faculty/Institute/…]**

**[Course Code] - COURSE TITLE**

Semester [I/II/Summer] - Academic Year: [year-start]-[year-end]

|  |  |  |
| --- | --- | --- |
| **Number of Credit Hours** | **Instructor Information** | **Class Information** |
| [Code of Teaching Method: LEC/LAB/ DIS/REC/…]: [No. of Credit Hours] | **INSTRUCTOR’S NAME**  **Office:** [Room number, Name of the building, Address]  **Office Hours:** [days of the week: Monday/Tuesday/Wednesday/Thursday/Friday/Saturday/Sunday] [time]  **Tel.:** [landline phone number and the country + the area code, and an extension (if any)]  **Cell:** [mobile number and the country code]  **Email:** [Instructor’s Email] | [Class Code] - [days of the week: Monday/Tuesday/Wednesday/ Thursday/Friday/Saturday/Sunday] [time]  [Room number, Name of the building, Address] |

**Textbooks:**

1. [*Using APA style:* Author (Year of publication). *Book title*. Place of publication (city and country): Publishing House]

**Reference Books:**

1. [*Using APA style:* Author (Year of publication). *Book title*. Place of publication (city and country): Publishing House].

**Course Description:** [Brief Course Description]

|  |  |  |
| --- | --- | --- |
| **Division:** [Name of the Division] | | |
| **Prerequisite(s)** | **Corequisite(s)** | **Basis for Assessment** |
| [Course Code of Prerequisite 1] - [Course Title 1]  [Course Code of Prerequisite 2] - [Course Title 2]  … | [Course Code of Corequisite 1] - [Course Title 1]  [Course Code of Corequisite 2] - [Course Title 2]  … | [Take notes of another ability/course (if any) which can be evaluated and necessary before or at the same time as this course.] |

**COURSE TOPICS & SCHEDULES**

|  |  |  |  |
| --- | --- | --- | --- |
| **Content No.** | **Amount of Time** | **Course Topic** | **Readings** |
| CONT.1 | [Amount of Time] hours | [Name or Content of the topic] | [TEXT [number according to the order of the textbooks section above]] pp. [page number]-[ page number]  [REF [number according to the order of the reference books section above]] pp. [page number]-[ page number]  … |
| CONT.2 | [Amount of Time] hours | [Name or Content of the topic] | [TEXT [number according to the order of the textbooks section above]] pp. [page number]-[ page number]  [REF [number according to the order of the reference books section above]] pp. [page number]-[ page number]  … |
| … | … | … | … |
| CONT.n | [Amount of Time] hours | [Name or Content of the topic] | [TEXT [number according to the order of the textbooks section above]] pp. [page number]-[ page number]  [REF [number according to the order of the reference books section above]] pp. [page number]-[ page number]  … |

**COURSE ASSESSMENT STRUCTURE**

|  |  |
| --- | --- |
| **Assessment Type** | **Grade Percentile** |
| Attendance (through *Instant questions and answers*) | [……%] |
| Giving opinions & Discussion (through *Instant questions and answers*) | [……%] |
| Regular Exam | [……%] |
| Homework | [……%] |
| Practice & Reality | [……%] |
| Midterm Exam | [……%] |
| Individual Project | [……%] |
| Group Project | [……%] |
| Final Exam | [……%] |
| TOTAL: | [……%] |

**COURSE LEARNING OUTCOMES (CLOs)**

Upon completion of this course, students will be able to:

**CLO.1** *[Using Bloom's Taxonomy Verb List]* [Content of learning outcomes]

**CLO.2** *[Using Bloom's Taxonomy Verb List]* [Content of learning outcomes]

**CLO….** *…*

**CLO.n** *[Using Bloom's Taxonomy Verb List]* [Content of learning outcomes]

**RELATIONSHIP BETWEEN COURSE LEARNING OUTCOMES (CLOs)**

**AND STUDENT OUTCOMES (SOs)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Course Learning Outcomes** | **Course Topic** | **Teaching Methodology** | **Assessment Type** | **Level of Coverage** | **Student Outcomes (SOs)** |
| CLO.1 | CONT.[number]  …  CONT. [number] to  CONT. [number]  … | Lecture (LEC)/  Laboratory (LAB)/  Discussion (DIS)/  Recitation (REC)/  Project (PRJ)/  Studio (STD)/  … | [Any combination of the following types:  *Instant questions and answers*  Regular Exam  Homework  Practice & Reality  Midterm Exam  Individual Project  Group Project  Final Exam] | [L/M/H] | [SO.n] |
| CLO.2 | CONT.[number]  …  CONT. [number] to  CONT. [number]  … | Lecture (LEC)/  Laboratory (LAB)/  Discussion (DIS)/  Recitation (REC)/  Project (PRJ)/  Studio (STD)/  … | [Any combination of the following types:  Instant questions and answers  Regular Exam  Homework  Practice & Reality  Midterm Exam  Individual Project  Group Project  Final Exam] | [L/M/H] | [SO.n] |
| CLO…. | … | … | … | … |  |
| CLO.n | CONT.[number]  …  CONT. [number] to  CONT. [number]  … | Lecture (LEC)/  Laboratory (LAB)/  Discussion (DIS)/  Recitation (REC)/  Project (PRJ)/  Studio (STD)/  … | [Any combination of the following types:  Instant questions and answers  Regular Exam  Homework  Practice & Reality  Midterm Exam  Individual Project  Group Project  Final Exam] | [L/M/H] | [SO.n] |

***Note****: Levels of Coverage such as L = Low, M = Medium, and H = High (if any) must correspond to a particular student outcome.*

**DEAN OF THE FACULTY HEAD OF THE DIVISION INSTRUCTOR**

*(signature and full name) (signature and full name) (signature and full name)*